# **PAYMENT & REFUND POLICY**

Effective Date: October 2025

#### **Donations**

All donations to By The Way CDC are **non-refundable**. If a donation was submitted in error, please contact us within **7 days** for review.

### **Program, Class & Service Fees**

Payments for classes, workshops, therapeutic programs, and substance abuse-related services are **non-refundable**.

This is because:

- Class and service capacity is limited
- Staffing and program preparation are scheduled per participant
- Program consistency and therapeutic value rely on participant commitment

No refunds will be issued for missed sessions.

Under extenuating or emergency circumstances, a **credit or transfer** may be considered at the discretion of program administration.

## Merchandising or Items (If Sold in Future)

If merchandise is sold in the future, any return or exchange policy will be posted at the point of purchase.

## **Contact for Payment Questions**

Email: bythewaycom@aol.com

Phone: 713-659-7700

Subject Line: Payment Inquiry